### Getting Started is Easy!

2. Enter your User ID and Password.
3. To view a patient, click on their name from the list presented, or search using one of the following options:
   - Use the **Find this patient** field and enter the patient's name in Surname, First name format.
   - Choose a **date range** to search within.
   - Choose a **site** to search within.
   - Choose one or more **modalities** to search.
4. Once you see the name of the patient you would like to view, left mouse click on the patient's name.
5. The patient’s examination history will display to the left.
6. Select the examination and the report will appear, if validated.
7. Images can be viewed either by clicking **Online Images** for basic web viewing, or **Launch InteleViewer** for advanced image manipulation.

### Basic Image Viewing

- **Contrast/Brightness**
  Adjust the appearance of the image to better visualise specific structures using the Contrast/Brightness Tool.
- **Pan/Move the image**
  While magnified, it is possible to pan around the image without zooming.
- **Zoom In/Out**
  If necessary, use the ‘Zoom Tool’ to magnify the image for a closer look.
- **Drag and Drop**
  Drag and drop thumbnail images from below the toolbar into one of the main viewing windows.
- **Series Layout**
  Choose your view point layout using the ‘Series Layout’ tool. For most screens, a 1x2 layout is most appropriate.
- **Reset**
  To return the image to its original appearance, you can click the ‘Reset’ button at any time.

### Advanced Image Viewing

- **3D Cursor**
  Click, Hold & Drag on Region of Interest (ROI) on selected plane eg. Axial to view ROI at same level on another plane eg. Coronal.
- **Cine Viewer**
  Click to activate Video Controls at the bottom of the screen to Play through image series without needing to scroll. Also used for CineLoops in EchoCardiograms.
- **Reference Lines**
  Click to display Reference Lines for slice levels while scrolling across 2 or more different planes.
- **Measurement Tools**
  Click on Ruler Icon to access Linear Measurement Tool. Click on Green Arrow next to ruler to access other measurement tools.

### Need help?

**Contact your local regional Customer Relationship Manager**
Basic InteleViewer Toolbar Icons

- Panning Tool (P)
- Series Layout
- Report Viewer
- Drag and Swap Tool (D)
- Zoom Tool (Z)

Window and Dialogs

- To Open a new window Press Ctrl + N
- To Exit the application Press Ctrl + Q

Series and Image Layout

<table>
<thead>
<tr>
<th>Series viewsports</th>
<th>Key (per monitor)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>9</td>
<td>9</td>
</tr>
</tbody>
</table>

Manipulating Images

Function | Key Tool
--- | ---
Add Arrow/Simple Annotation | A
Add Image to Film Composer | Shift + Spacebar
Adjust Image Using DSA | X
Auto Linked Stacking | L
Manual Linked Stacking | L

Function (continued)

Function | Key Tool
--- | ---
Complete Annotation/Measurement | Esc
Cycle Auto Window Level Presets | Ctrl+F2
Display Shutters | Ctrl+T
Drag and Swap | D
Flip Horizontal | Ctrl+H
Flip Vertical | Ctrl+V
Invert Image Color Map | I
Open DICOM File | Ctrl+O
Pan | P
Reset Image | Ctrl+Backspace
Rotate Left 90° | <
Rotate Right 90° | >
Stack | S
Fast Stack | S
Toggle Text Overlay | O
View Header | H
Window Level | W
Zoom | Z

Image Navigation

Function | Key Tool
--- | ---
Cine | Ctrl+l
Display Next Series | Page Down
Display Previous Series | Page Up
Page Forward to Next Series | Right Arrow
Page Backward to Previous Series | Left Arrow
Display First Image | Home
Display Last Image | End
Page Image Forward (multi-image layout) | Down Arrow
Page Image Backward (multi-image layout) | Up Arrow

3D and Measurement Tools

Function | Key Tool
--- | ---
Show Reference Lines | R
Show 3D Cursor | C
Add Measurement | M
Calibrate Measurements | Ctrl+M
Delete Selected Measurement | Delete

web address regionalimaging.com.au/imedonline