Finding the Evidence – Effective Literature Searching
Coordinated by Library Services, Redcliffe & Caboolture Hospitals – Contact: Librarian 3883 7726

Target Participants: Staff looking to improve their literature (ie evidence) search skills. (Concept: Information literacy.)

Minimum Participants: 3 people
Maximum Participants: 10 people

Course Fees:

<table>
<thead>
<tr>
<th>Course Fees</th>
<th>Metro North Cost Centre funded</th>
<th>Metro North Self-Funded</th>
<th>Non-Metro North Cost Centre funded</th>
<th>Non-Metro North / Non-QH Self-Funded</th>
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<td>$ 550</td>
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Self-Funding Note: GST is payable for self-funded bookings; fees must be paid in full 10 days prior to course commencement; Non-QH participants must self-fund, invoices will not be supplied; refunds will not be provided; refer to our Terms & Conditions document for more information

Cancellation Fees: NB: Normal course fees apply for cancellations with less than 10 workings days’ notice

Date/s, Time/s & Venues:

<table>
<thead>
<tr>
<th>Date/s, Time/s &amp; Venues:</th>
<th>2018 Dates</th>
<th>Time/s:</th>
<th>Venue:</th>
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<tbody>
<tr>
<td>Date/s, Time/s &amp; Venues:</td>
<td>Feb 27 (Tues)</td>
<td>9.45-10.45</td>
<td>Caboolture Education Centre, Computer Room</td>
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<tr>
<td>Date/s, Time/s &amp; Venues:</td>
<td>Feb 28 (Weds)</td>
<td>9-10</td>
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<tr>
<td>Date/s, Time/s &amp; Venues:</td>
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<td>Date/s, Time/s &amp; Venues:</td>
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<td>8.30-9.30</td>
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<tr>
<td>Date/s, Time/s &amp; Venues:</td>
<td>May 8 (Tues)</td>
<td>9.45-10.45</td>
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<td>Date/s, Time/s &amp; Venues:</td>
<td>May 30 (Weds)</td>
<td>9-10</td>
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<td>Date/s, Time/s &amp; Venues:</td>
<td>May 31 (Thurs)</td>
<td>10-11</td>
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<td>8.30-9.30</td>
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Duration: 1 hour
CPD Hours applicable: 1

Catering: Nil – Tea/Coffee/Water available (Note: Food and drink not permitted in computer room.)

Pre-requisites/reading: Intermediate Word and database skills

Course information:

Find and retrieving evidence to support quality initiatives, policy, projects, patient care and research is imperative for best practice and evidence based practice regardless of discipline or work area.

The course will cover:

- Why literature searching is a necessary first step.
- Databases; EndNote; Critical Appraisal Tools; PRISMA;
- Tips & Tricks for successful searching.

Standard Booking/Registration Form

The 15 EQuIP National Standards focus on areas essential to improving the safety and quality of care for patients. This course relates directly, but is not limited to, the following standard/s:

- [X] Standard 1 - Assurance for Safety and Quality in Health Services, Implementation
- [ ] Standard 2 - Improving with Evidence
- [ ] Standard 3 - The Promoting and Securing Health and Wellbeing: Innovative Education and Learning
- [ ] Standard 4 - Patient Safety
- [ ] Standard 5 - Patient Identification and Preventing Errors
- [ ] Standard 6 - Caring for the Individual
- [ ] Standard 7 - Safe and Effective Products
- [ ] Standard 8 - Managing and Respecting People
- [ ] Standard 9 - Accelerating and Sustaining Change and Improvement
- [ ] Standard 10 - Promoting Health and Enabling Wellbeing
- [ ] Standard 11 - Infection Control
- [ ] Standard 12 - Traffic of Care
- [ ] Standard 13 - Workload Planning and Management
- [ ] Standard 14 - Information Management
- [X] Standard 15 - Leadership and Governance
- [X] Standard 16 - Organisational Aspects and Standards
Target Participants: Staff looking to implement EndNote software

Minimum Participants: 3 people

Maximum Participants: 10 people

Course Fees:
- Metro North Cost Centre funded: $ nil
- Metro North Self-Funded: $ nil
- Non-Metro North Cost Centre funded: $ 200
- Non-Metro North / Non-QH Self-Funded: $ 250

Self-Funding Note:
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Cancellation Fees:
NB: Normal course fees apply for cancellations with less than 10 workings days’ notice

Date/s, Time/s & Venues:
2018 Dates | Time: | Venue:
---|---|---
Feb 27 (Tues) | 12.15 –1.15 | Caboolture Education Centre, Computer Room
Feb 28 (Weds) | 10.15-11.15 | Redcliffe Education Centre, Computer Room
Mar 12 (Mon) | 12.30 – 1.30 | Redcliffe Education Centre, Computer Room
Mar 28 (Weds) | 10.15 - 11.15 | Redcliffe Education Centre, Computer Room
Mar 29 (Thurs) | 12.00 – 1.00 | Caboolture Education Centre, Computer Room
Apr 9 (Mon) | 12.30 – 1.30 | Redcliffe Education Centre, Computer Room
Apr 10 (Tues) | 12.15 – 1.15 | Caboolture Education Centre, Computer Room
May 8 (Tues) | 12.15 – 1.15 | Caboolture Education Centre, Computer Room
May 30 (Weds) | 10.15-11.15 | Redcliffe Education Centre, Computer Room
May 31 (Thurs) | 12.00 – 1.00 | Caboolture Education Centre, Computer Room
June 11 (Mon) | 12.30 – 1.30 | Redcliffe Education Centre, Computer Room
June 12 (Tues) | 12.15 – 1.15 | Caboolture Education Centre, Computer Room
June 27 (Weds) | 10.15-11.15 | Redcliffe Education Centre, Computer Room
June 28 (Thurs) | 12.00 – 1.00 | Caboolture Education Centre, Computer Room

Catering:
Nil – Tea/Coffee/Water available (Note: Food and drink not permitted in computer room.)

Pre-requisites/reading:
Intermediate Word and database skills

Course information:
Endnote is bibliographic (referencing) software with capability to store references and generate reference lists. The course will cover:
- What is it, how to get it and why use it.
- Initial set up and building an EndNote Library;
- Features and tips including style and sharing;
- Cite as You Write (Word).

Standard Booking/Registration Form

The 15 EQuIP National Standards focus on areas essential to improving the safety and quality of care for patients. This course relates directly, but is not limited to, the following standard/s:

- Standard 1
- Standard 2
- Standard 3
- Standard 4
- Standard 5
- Standard 6
- Standard 7
- Standard 8
- Standard 9
- Standard 10
- Standard 11
- Standard 12
- Standard 13
- Standard 14
- Standard 15

X

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