Returning To Study
Coordinated by Library Services, Redcliffe & Caboolture Hospitals – Contact: Librarian 3883 7726

Target Participants: The course is designed for staff returning to tertiary study after a break (be it 1 or 20 years). It is a “kick-start” in how to successfully undertake study with a focus on equipping participants with the skills they need whilst minimising potential stress. (Concept: Study skills.)

Minimum Participants: 3 people
Maximum Participants: 10 people
Course Fees:
- Metro North Cost Centre funded: $-nil
- Metro North Self-Funded: $-nil
- Non-Metro North Cost Centre funded: $ 400
- Non-Metro North / Non-QH Self-Funded: $ 550

Self-Funding Note: GST is payable for self-funded bookings; fees must be paid in full 10 days prior to course commencement; Non-QH participants must self-fund, invoices will not be supplied; refunds will not be provided; refer to our Terms & Conditions document for more information

Cancellation Fees: NB: Normal course fees apply for cancellations with less than 10 workings days’ notice

Date/s, Time/s & Venues:
<table>
<thead>
<tr>
<th>2018 Dates</th>
<th>Time/s:</th>
<th>Venue:</th>
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</thead>
<tbody>
<tr>
<td>Mar 12 (Mon)</td>
<td>10.00-11.30</td>
<td>Redcliffe Education Centre, Computer Room</td>
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<tr>
<td>Mar 27 (Tues)</td>
<td>10.00-11.30</td>
<td>Caboolture Education Centre, Computer Room</td>
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<td>Mar 28 (Weds)</td>
<td>12.00-1.30</td>
<td>Redcliffe Education Centre, Computer Room</td>
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<tr>
<td>June 11 (Mon)</td>
<td>10.00-11.30</td>
<td>Redcliffe Education Centre, Computer Room</td>
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<td>June 14 (Thurs)</td>
<td>10.30-12.00</td>
<td>Caboolture Education Centre, Computer Room</td>
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<tr>
<td>June 27 (Weds)</td>
<td>10.30-12.00</td>
<td>Redcliffe Education Centre, Computer Room</td>
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<tr>
<td>June 29 (Fri)</td>
<td>10.30-12.00</td>
<td>Caboolture Education Centre, Computer Room</td>
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Duration: 90 minutes
CPD Hours applicable: 1.5

Catering: Nil – Tea/Coffee/Water available (Note: Food and drink not permitted in computer room.)

Pre-requisites/reading: Pre-reading educational institution study guide.

Bring with you: Study Guide, Subject Guide and assignment details.

Course Information:
The course is designed for staff returning to tertiary study after a break (be it 1 or 20 years).

Topics Covered:
- Mature age students: Concerns, motivation, life experience and prior learning.
- Skills required: IT, assignment writing, referencing, bibliographies and exams.
- Academic integrity, plagiarism and copyright.
- Resources to support study (people & materials).
- Tips for effective information searching.

Standard Booking/Registration Form

The 15 EQuIP National Standards focus on areas essential to improving the safety and quality of care for patients. This course relates directly, but is not limited to, the following standard/s:

- Standard 1 - Government for Safety and Quality in Health Care Organisation
- Standard 6 - Clinical Auditing
- Standard 7 - Blood and Blood Products
- Standard 8 - Preventing and Managing Pressure Injuries
- Standard 9 - Recognising and Responding to Clinical Depression in Aged Health Care
- Standard 10 - Preventing Falls and Harm from Falls
- Standard 11 - Service Users
- Standard 12 - Process of Care
- Standard 13 - Malnutrition Planning and Management
- Standard 14 - Information Management
- Standard 15 - Corporate Systems and Safety

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